

Town of Fort Myers Beach
Agenda Item Summary

Blue Sheet Number: 2013-017

1. Requested Motion:

Meeting Date: February 4, 2013

Approve the request from the Chapel by Sea to waive the banner installation fee for the "Chapel by Sea 75th Anniversary" celebration from February 28, 2013 thru March 18, 2013.

Why the action is necessary:

Pursuant to Ordinance 12-04 approval must be received for all special event fee waivers.

What the action accomplishes:

This action approves the event to take place during the dates mentioned above.

2. Agenda:

☐ Consent
☒ Administrative

3. Requirement/Purpose:

☐ Resolution
☐ Ordinance
☒ Other:

4. Submitter of Information:

☐ Council
☒ Town Staff – Public Works
☐ Town Attorney

5. Background:

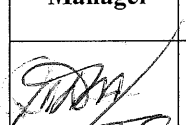

Town Council adopted Ordinance 12-04 setting new regulations associated with special events held within the Town. This ordinance provides that not for profit organizations can make a request to have the event fee waived by Town Council. The Chapel by Sea has submitted an application and requests a waiver to the application fee associated with the "Chapel by Sea" scheduled for February 28, 2013 thru March 18, 2013. The applicable fee is \$160.00.

Attached is a copy of the applications with supporting documentation.

6. Alternative Action:

7. Management Recommendations:

8. Recommended Approval:

Town Manager	Town Attorney	Finance Director	Public Works Director	Community Development Director	Parks & Recreation Director	Town Clerk
						

9. Council Action:

☐ Approved ☐ Denied ☐ Deferred ☐ Other

JAN 18 2013

RECEIVED BY



The Town of Fort Myers Beach has established guidelines (Council meeting of 9/17/12) for any organization wishing to request funding assistance from the town for a program, project or event. This form will assist the applicant in answering those requirements.

1. Name of your organization: Chapel By the Sea
(All applicant organizations must be authorized 501(c)(3) organizations. Please provide a separate notarized statement from an authorized organization officer attesting to this.)

2. What is the title of the program, project or event for which you are requesting funding?
Chapel BY SEA 75th Anniversary
Chapel wishes to highlight and honor its 75 years of existence
3. On a separate document, please provide a detailed explanation of your program, project or event.
The date for the celebration is March 17, 2013.
4. Has your organization received either TDC or State of Florida funding for this program, project or event?
Yes ☐ No ☒ If yes, please provide specific information. Submit separate documents if necessary.

5. Contributions by the organization or its members will be an important consideration for the town in reaching a decision. Are there such contributions? Yes ☒ No ☐ If yes, provide specific information.
attached

6. Provide information about your organization's recent record of accomplishments with any programs, projects or events. (2 years if available). Submit separate documents if necessary.
Accomplishments - strictly religious

7. If funded, the receiving organization agrees to list the Town as a sponsor. Said sponsorship must be included on all advertisements for the program, project or event. Signature of this form below acknowledges and accepts this requirement. yes

8. Financial statements covering this program, project or event will be subject to review by the Town. Signature of this form below acknowledges and accepts this requirement.

9. The applicant organization will be required to give a detailed presentation and answer any questions at a council meeting.

10. List the amount of your total funding request. \$ Requesting the Council to waive the \$146.00 required for installing our anniversary banner

William Pearson
Signature of Authorized Organization Officer

1/18/13
Date Application Submitted

Application for Program, Project or Event Financial Support from the Town of Fort Myers Beach

For fiscal year 2012-2013



Chapel by the Sea Presbyterian Church

100 Chapel Street
Mailing: P.O. Box 2997
Fort Myers Beach, FL 33932

Phone: 239-463-3173
Fax: 239-463-0256
E-mail: Chapel@ChapelBTS.org

5. Chapel members have donated to date
\$1800.00. Our estimated budget is \$3850.00
a waiving of the installation fee would
certainly help.

William Pearson



Chapel by the Sea Presbyterian Church

100 Chapel Street
Mailing: P.O. Box 2997
Fort Myers Beach, FL 33932

Phone: 239-463-3173
Fax: 239-463-0256
E-mail: Chapel@ChapelBTS.org

January 9, 2013

To: Fort Myers Beach City Council

Re: Chapel By the Sea Seventy-fifth Anniversary

Chapel By The Sea has received approval to have a banner highlighting the event.

Said banner to be displayed from 2/28/13 to 3/18/13.

We respectfully request that the Council waive the \$160.00 installation fee.